



**CISV USA**  
**Northeast Ohio**

Building global friendship

## Youth Meeting Individual Checklist (16-18)

### **Pre-Selection Checklist – Youth Meeting Individual Applicant (16-18)**

must be program age (16-18) between June 1 and August 31 of program year

- ☐ **Chapter Membership** – must be CISV NEO Family Members to apply / \$50
- ☐ **Youth Delegate Application Form**
- ☐ **Youth Delegate Reference Form** – need 2 references
- ☐ Send all forms to: **Joleen DeGaten**, 3932 Smith Stewart Road, Niles, OH 44446

### **Post-Selection Checklist – Youth Meeting Individual (16-18)**

must be program age (16-18) between June 1 and August 31 of program year

- ☐ **Program Fee** – for local, national & international expenses : **Dave Armstrong**, 3453 Cascade Drive, Youngstown, OH 44511-3048
- ☐ **Child Travelling Alone Legal Form (CTAL)** – both parents' signatures required on p.3 (16-17-year-old)
- ☐ **Adult Legal Form (AL)** – signature required on p.3 (18-year-old)
- ☐ **Health Form (HF)** – get doctor's signature dated within 90 days of departure / needs doctor's signature & stamp/business card attached on p.5 / needs parent & participant signature on p.4
- ☐ **Copy of Passport** – color scanned or color photocopied (for international travel) or Copy of Government ID (for domestic travel)
- ☐ **Copy of Visa** – if required by host country, color scanned or color photocopied (for international travel)
- ☐ **Leadership Training** – Youth Meeting participants (16-18) must attend Local Leadership Training (March) and are NOT required to attend National Leadership Training
- ☐ Send all forms to: **Joleen DeGaten**, 3932 Smith Stewart Road, Niles, OH 44446

### **Post-Selection Checklist – Youth Meeting Individual (16-18)**

must be program age (16-18) between June 1 and August 31 of program year

- ☐ **Individual Participant Information Form (IPIF)** – send to program staff
- ☐ **Travel Information Form (TIF)** – send to program staff